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1.5 International Students – Boarding Policy

Approved by: Board of Trustees

Contact: Asst. Principal (International)

Group: Leadership Team

Date effective: June 2018

Review date: June 2021

Reviewed by: Asst P & International Director

RATIONALE

To fully experience the cultural, social, sporting and academic opportunities Nelson College has to offer we believe it is important that International students are enrolled in Boarding

It is a mutual understanding that all partners want what is in the best interests of the child.

Policy and procedures must exist to ensure that such situations are dealt with in a manner which is fair to both the student concerned and the College.

PURPOSES

1. To ensure that legislative requirements are met.
2. To protect the interests of the student and the College.
3. To ensure that International students get the very best educational cultural and spiritual experience in the time in the care of Nelson College.

GUIDELINES -Placement

- On application for enrolment at Nelson College a Yr 7-11 student will automatically be placed in a Boarding hostel, any exception to this must be approved by the Headmaster
Placement with a homestay family will be facilitated by the International Director following approval by the Headmaster
- Students cannot leave the boarding hostel to live in a homestay during the academic year unless under exceptional circumstances and at the discretion of the International Director in conjunction with the Assistant Principal (International).

GUIDELINES - Boarding

- All Housemasters will be given a copy of the Code of Practice for the Pastoral Care of International Students (referencing parts 21, 22, 23 & 25 of the Code of Practice)
- Current and prospective boarding hostel employees who work at the boarding establishments will undergo New Zealand Police vetting (26.1b)
- The Assistant Principal (International) will undertake regular and on-going assessment of the boarding establishment as part of their duties to ensure the provision of a safe, physical and emotional environment (26.1a)



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- The International Director will meet with students in boarding at least once a term to ensure that the accommodation is suitable (26.1a)
- Students and parents will be given a copy of the written set of rules, regulations and guidelines for each boarding house on arrival and made familiar with these rules.
- A written application must be made by the agent and parents for a boy to leave Boarding and to move to Homestay. It needs to be made one Term in advance of the move. The potential move then requires the approval of the International Director. The College reserves the right to withhold permission for such a move if the College is unable to find a suitable Homestay and/or has documented concerns which have been provided to the agent, parent and the student regarding such a move.
- Any concerns boarding staff have about a student will be passed on to the Assistant Principal (International) and International Director immediately. Boarding reports will be sent home to parents and agents twice per year.

Ratified Nelson College BOT June 2018 To be reviewed June 2021